



Notice of Meeting – 2018 AGA (Ottawa)

To: Provincial/Territorial Aboriginal Sport Bodies (PTASBs)

Cc: ASC Board of Directors

From: Heather Kaulbach, ASC Executive Director

Date: April 27, 2018

I am pleased to confirm the details of the **2018 ASC Annual General Assembly (AGA) meetings**, as noted below.

The **Event hotel**, will be the Hilton Garden Inn Ottawa Airport. There is a free shuttle to this hotel.

Guest rooms have been set aside for the PTASB reps and other NAIG delegates, at a rate of \$157.14 + tax which includes a breakfast buffet.

Please contact the Event Hotel to book your guest room. **The number to call is 1-613-288-9001 (extension 2 for reservations) and the group code is ASC.** (Heather will book Hotel needs for the ASC BoD and Others)

ASC is pleased to cover the **travel** for 1 rep/PTASB to attend this list of weekend meetings, hosted in Ottawa, Ontario. Please refer to the Travel attachment and confirm your travel needs with Heather.

The meeting schedule is as follows:

Thursday June 14th

PTASB-ASC engagement session (9:00am to 5:00pm)

To be hosted at the Wabano Centre for Aboriginal Health

<http://wabano.com/>

Friday June 15th

ASC Family sharing session (9:00am to 12 noon)

LUNCH

ASC Family sharing session (1:00 to 4:00pm)

ASC BoD dinner meeting (6:00 to 8:00pm)

To be hosted at the Hilton Garden Inn Ottawa Airport

<http://hiltongardeninn3.hilton.com/en/hotels/ontario/hilton-garden-inn-ottawa-airport-YOWAPGI/index.html>

Saturday June 16th

ASC Annual General Assembly (9:00am to 12 noon)

LUNCH

To be hosted at the Hilton Garden Inn Ottawa Airport

Other:

- ❖ The **Call for Board Nominations** and Nominations form is attached, which is due June 8th . The PTASBs will receive the final list of nominations upon check in at the Host Hotel on June 13th.
- ❖ The **Call for Resolutions to the Bylaws** is attached, which is due May 14th. The Bylaw recommendations will be sent to you on May 25th.
- ❖ The 2017-2018 **Audited Statements** are being processed and will be available for review prior to the June 16th AGA.
- ❖ **Additional 2018 AGA documents** will be sent by email, posted on the website and hard copies will be provided upon check in at the Host Hotel on June 13th.

Please feel free to contact me if you have any other questions.

I look forward to seeing you in Ottawa.

Heather Kaulbach, ASC Executive Director

Saturday June 16 - AGA	9:00am	12:00 noon
Call to order		
Determination of quorum		
Appointment of scrutineers		
Approval of agenda		
Declaration of any conflicts of interest		
Adoption of previous AGM minutes		
Reports		
Report of Auditors		
Appointment of Auditors		
Business as per meeting notice		
Election of new Directors		
Adjournment		
Lunch hosted by ASC	12:00pm	1:00pm